



# Notice of Hearing

## Licensing Sub Committee (North)

**Date:** **WEDNESDAY  
22 OCTOBER 2014**

**Time:** **2.00 PM**

**Venue:** **COMMITTEE ROOM 6  
CIVIC CENTRE  
HIGH STREET  
UXBRIDGE  
UB8 1UW**

**Meeting Details:** Members of the Public and Press are welcome to attend this meeting

**This agenda and associated reports can be made available in other languages, in Braille, large print or on audio tape on request. Please contact us for further information.**

### Councillors on the Sub-Committee:

Dominic Gilham, (Chairman)  
Lynne Allen (Labour Lead)  
Carol Melvin

### Important Information

On receipt of this notice, you **MUST** notify the Committee Clerk (contact details below) by the following date:

**Monday 20 October 2014**

If you don't notify you may lose your right to speak at the hearing. When notifying you must confirm:

- 1) Whether you intend to attend or to be represented by someone at the hearing;
- 2) If you consider a hearing to be unnecessary and;
- 3) Whether to request that another person attends (other than your representative) as a witness

**Published:** Tuesday, 7 October 2014

Contact: Gill Oswell  
Tel: 01895 250693  
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Email: [democratic@hillingdon.gov.uk](mailto:democratic@hillingdon.gov.uk)

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***Putting our residents first***

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# Agenda

## CHAIRMANS ANNOUNCEMENTS

### **Hearing Protocol - Reviews - Premises Licences & Certificates**

- 1 Apologies for Absence
- 2 Declarations of Interest in matters coming before this meeting
- 3 To confirm that the items of business marked Part 1 will be considered in Public and items marked Part 2 will be considered in Private
- 4 Matters that have been notified in advance or urgent

### **Part 1 - Members, Public and Press**

	<b>Title of Report / Address of application</b>	<b>Ward</b>	<b>Time</b>	<b>Page</b>
<b>5</b>	Ruislip Superstore, 67 Station Approach, South Ruislip	South Ruislip	<b>Briefing 1.50 PM</b>  <b>Start of meeting 2.00 PM</b>	11 - 54

### **Part 2 - Members Only**

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**HILLINGDON**  
LONDON

## Licensing Act 2003

# Sub-Committee Hearings Protocol for determining applications for Reviews of Premises Licences or Club Premises Certificates

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**This protocol outlines the procedures that will apply:**

Full details of the regulations surrounding sub-committee hearings are available for download on the Department of Culture, Media and Sport's website by [clicking here](#).

**It is important that you carefully read these  
procedures if you wish to attend and be heard at a  
Licensing sub-committee hearing**

# 1. On receiving the Notice of Hearing

## What is the Notice of Hearing?

Hillingdon Democratic Services will give appropriate notice of the hearing, which depends upon the type of application to be considered. Exact timings are shown on the front page of the Agenda (attached to the front of the Notice of Hearing).

A Notice of the Hearing will be sent to all parties accompanied by:

- Date, time and location of the actual hearing and a procedural briefing to be held beforehand;
- This procedure note, the report from the Council's Licensing Officer with relevant requests attached;
- Confirmation that a party may be assisted / represented by a person who does not have to be legally qualified;
- Confirmation that a party to the hearing may address the authority, give further information on a point on which the authority requires clarification and, if considered by the authority to be required, question another party to the hearing;
- The consequences of not attending or being represented at a hearing (which normally will be that the hearing will proceed in the party's absence); and
- A note of any particular points on which the Hillingdon Licensing Service wants clarification.

## What do I do when I receive the Notice of Hearing?

On receipt of the Notice of Hearing, all parties must inform the Clerk to the Committee – **normally no later than 2 working days before the hearing\*** – whether they:

- Intend to attend or to be represented at the hearing;
- Consider a hearing to be unnecessary; and
- Wish to request that another person appear at the hearing (other than their representative) as a witness. If such a request is made, it should be accompanied by details of the name of that person and a full description of the points about which that person may be able to assist the hearing.

\*Full details are given in the front of the Notice of Hearing of the deadline by which you should give your notice. All those who have made a request and the premises licence holder are also reminded of their right to have a legal representative at the hearing.

**If a party does not notify the above to the Clerk to the Committee before the relevant deadline they will not be entitled to speaking rights at the hearing.**

**IT IS IMPORTANT THAT YOU REPLY TO THE NOTICE**

### Contact Information:

To give notice or any queries relating to the hearing please contact:

Clerk to the Committee

Tel: 01895 277655

Email: [democratic@hillingdon.gov.uk](mailto:democratic@hillingdon.gov.uk)

Write to: Clerk to the Committee, Cabinet Office, 3E/05, Civic Centre, Uxbridge, UB8 1UW

## **If I want to withdraw my request - how do I do this?**

Any party may withdraw their request by contacting the Clerk to the Committee by telephone, letter or email, providing they give notice no later than 24 hours before the hearing. If, during the hearing, any party wishes to withdraw their request they may do so orally by informing the Chairman.

## **What happens if I cannot attend the sub-committee hearing?**

When a party informs the authority that he/she cannot attend the hearing or, without prior notice, fails to attend or be represented at the hearing, the sub-committee may either adjourn the hearing to a specified date, but **only** where it considers this to be necessary in the public interest or necessary for its consideration of any representations. Alternatively, the sub-committee may hold the hearing in the party's absence.

Where the sub-committee adjourns the hearing it shall notify the parties of the new date, time and place to which the hearing has been adjourned. Where the hearing is held in the absence of a party the sub-committee will still consider the application or any representations submitted by that party.

## **Can the date of the hearing be changed?**

Only if the Licensing sub-committee scheduled to hear the review considers it to be necessary in the public interest or necessary for its consideration of any representations made by a party. In all other circumstances, the licensing authority cannot be flexible in the dates for hearings as the Licensing Act 2003 sets a strict legal deadline by which hearings must be heard.

## **Can you accommodate any special needs I may have?**

Yes, if any person, who intends to be present at the hearing, has any special needs, (for example in connection with access, hearing, language or vision) this should be brought to the attention of the Clerk to the Committee prior to the hearing in order that appropriate provision may be made.

## 2. Before the Hearing

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You will have been notified of the date and time of the Licensing sub-committee hearing. The hearings will normally take place at the Civic Centre, High Street, Uxbridge in one of the Committee Rooms.

### **How do I get to the Civic Centre?**

Parking may be available via the entrance to the Civic Centre in the High Street by contacting the Clerk to the Committee in advance. Parking is also available in the nearby Chimes Shopping Centre Car Park. Bus routes 607, 427, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away.

Please enter from the main reception where you will be directed to the relevant Committee Room. Please switch off your mobile phone when entering the room and note that Hillingdon Council operates a no-smoking policy in its offices.

### **Will the hearing be in public?**

There may be other members of the public and press that attend the hearing to observe the proceedings, but they will not be allowed to speak. At any hearing, the person who has requested the review may attend in person or, if the review is made by an organisation or corporate body, a duly authorised representative may be present, who is able to speak on their behalf can do so.

The hearing will take place in public. However, in exceptional circumstances, when the sub-committee considers that it is in the public interest, it may exclude the public from all or any part of a hearing. Hearings will normally take place during the day.

### **I have some new evidence - may I present it?**

The sub-committee **will not** normally allow the production of new written evidence not previously submitted by any party. In the case where the sub-committee does allow new evidence, all other parties must give their consent before it is heard.

If new material is permitted, the hearing may need to be adjourned to allow time to consider it and for other parties to respond to it. Accordingly, any application to have new material considered should demonstrate exceptional reasons for its admission. It is, therefore important for parties to ensure that all evidence is submitted in writing as soon as possible and in accordance with the relevant timescales.

### **Will I be briefed on procedure before the hearing?**

Yes, in the notice of hearing, you will have been asked to attend a procedural briefing before the hearing starts. All parties will be asked to attend this briefing so that the Council's Legal Advisor can outline the procedures to be followed at the hearing.

## **What if there is more than one Applicant or a number of different Parties to the review attend the hearing?**

At the briefing, the Legal Advisor may ask that a spokesman is agreed amongst those present who have similar requests for a review or representations in support.

## **Who are the people on the Licensing sub-committee?**

Three elected councillors of the London Borough of Hillingdon sit on a Licensing sub-committee and it is only they who can determine the application. Its minimum membership is two. Councillors who sit on the sub-committees have been trained in the new Licensing regulations and have experience of determining applications of various kinds.

One of the Councillors will be the Chairman of the hearing and it will be he/she who will call interested parties and responsible authorities to speak and ensure time limits are adhered to as set out in the procedures.

Other people who will be present along with the Councillors include:

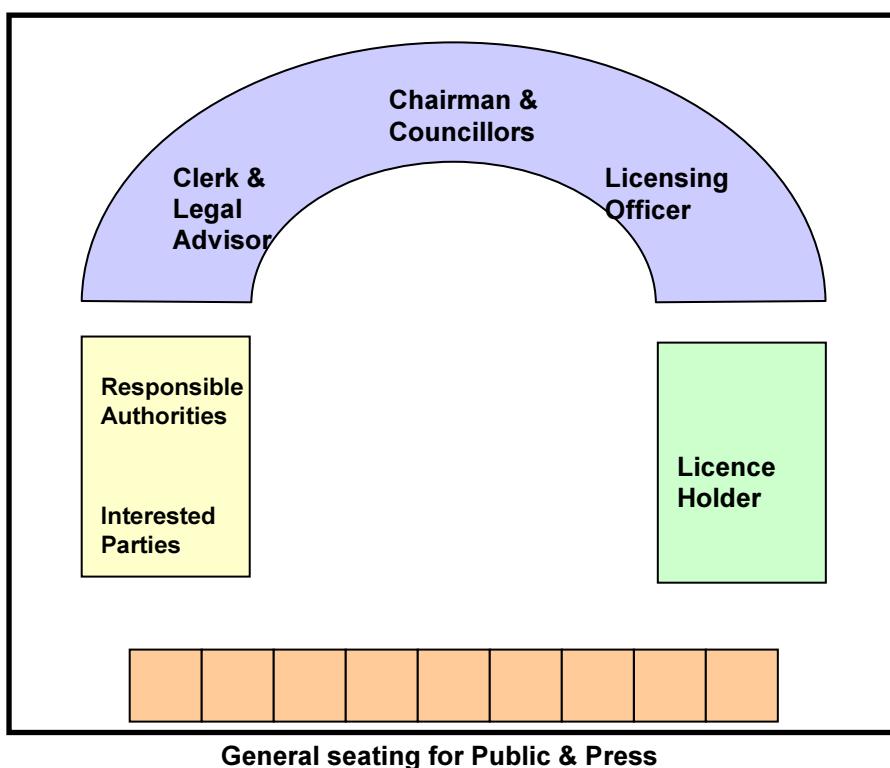
- **The Council's Licensing Officer** who will introduce the Officer report and outline his/her role.
- **A Legal Advisor** whose role is to assist the Committee with legal advice and to ensure that a fair and balanced hearing takes place.
- **A Clerk to the Committee** whose role is to summarise and record decisions on individual matters and to provide help and assistance to members of the public attending such meetings.

### 3. During the Hearing

The procedure at the sub-committee hearing will, in general, be based on those used in a court of law. Although the strict rules of evidence will not apply, they will be observed to a great extent, because this is the best way of hearing the evidence from all parties. The hearing will take the form of a discussion led by the sub-committee councillors. The sub-committee will seek clarification on the issues from the parties as it considers appropriate.

#### Where shall I sit at the hearing?

The hearing will begin immediately after the procedural briefing and the set up of the room for those involved will generally be as shown below:



#### In general, how will the hearing be conducted?

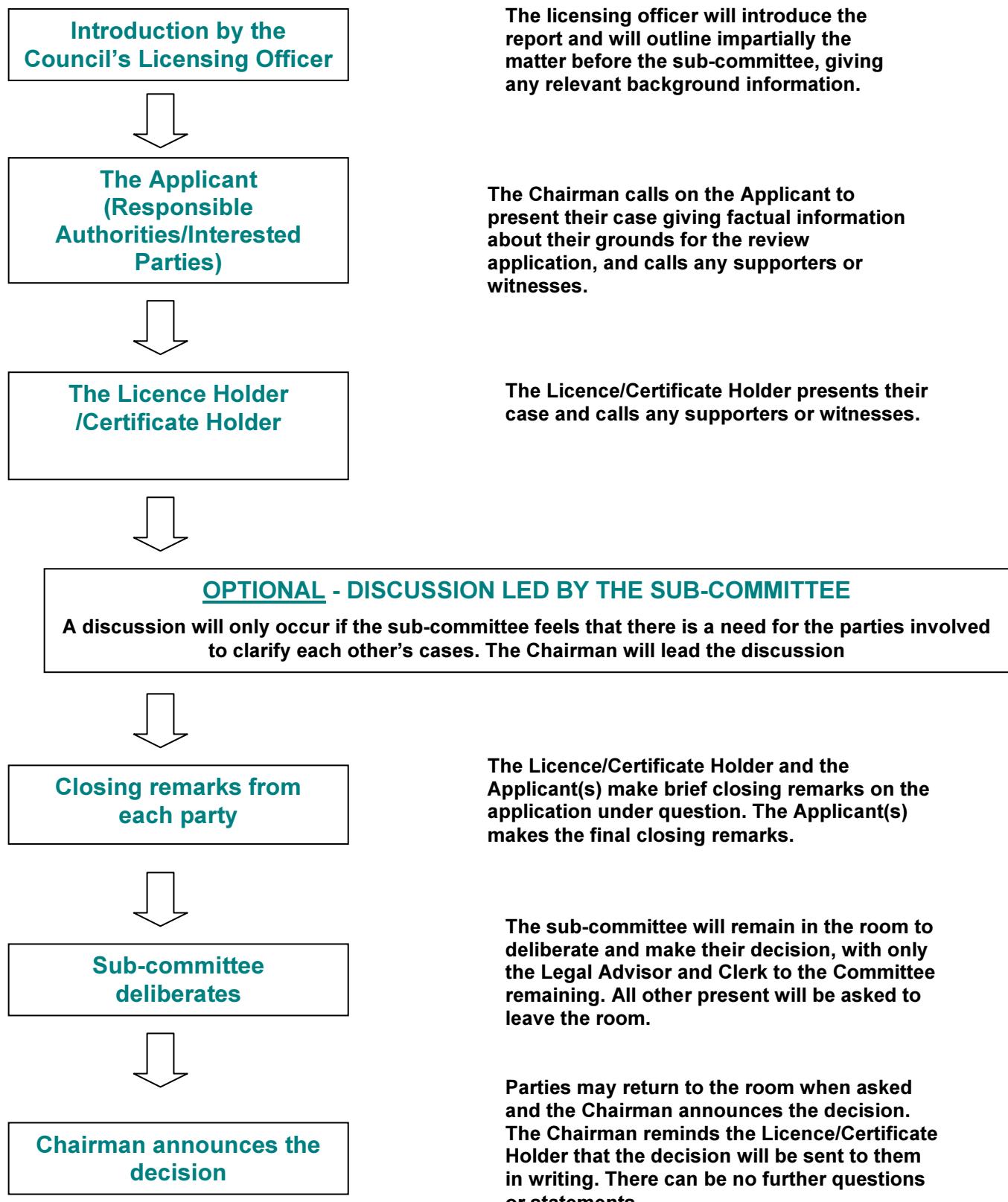
The procedure to be followed at the hearing will normally be as shown in the flow chart below, although all procedural matters will be subject to the discretion of the Chairman. All persons present will be requested to identify themselves and to give the reason for their presence. The sub-committee may consider any request from a party for another person to appear at the hearing as their representative.

It is important to note that cross-examination will not normally be permitted. Evidence, discussion and address must be relevant to the four licensing objectives. Repetition should also be avoided. The sub-committee will seek to prevent irrelevant and repetitive matters.

If, during its deliberations, the sub-committee considers that it is necessary for any person present at the hearing to provide further information or clarification on a particular point the hearing may be reconvened to deal with that issue. The sub-committee can also ask for procedural, technical or legal matter from officers present at any time during the proceedings.

## What is the order of proceedings?

The Chairman of the sub-committee will open the hearing by introducing the Councillors explaining the purpose of the proceedings and the general procedure. The Chairman will then check that there are no additions or alterations to the list of those appearing at the hearing, which will have been prepared in advance by the Clerk to the Committee and will then outline the procedure that will be followed for the remainder of the hearing. The procedure is as follows:



## **Can a councillor sit on a sub-committee if the application is in their ward?**

Councillors who sit on a sub-committee are advised to take steps to minimise their involvement in any application prior to its consideration by the sub-committee so that decisions are seen to be reached at the hearing impartially and with an open mind. Councillors should not appear to be acting both as an advocate on behalf of their residents and as an adjudicator on an application.

If a Councillor on the sub-committee has already taken a view on an application in advance of the hearing, they should not be present for the hearing of the application and should leave the meeting room for that item. They should also not visit any premises under consideration prior to the hearing. In any cases of doubt, the Councillor should not sit on the sub-committee for a particular application. In this instance, a substitute Councillor may need to be found from the main Licensing committee of the Council or the hearing may continue as long as two of the three Councillors are still present.

The agenda papers will show which ward each Councillor sits for and the reports from the Council's Licensing Officer will detail which ward the application is in.

## **Can a ward Councillor make a representation and or speak at a hearing?**

If a ward Councillor, who does not sit on the sub-committee, wishes to make a formal objection to an application they may only do so if they make a written relevant representation as would apply to an Interested Party and in the same way as any other member of the public using the procedures outlined in this protocol. If the ward Councillor believes they have a personal or prejudicial interest in the application, they may still submit a relevant representation.

Ward Councillors, who do not sit on the sub-committee, may also speak at a sub-committee hearing in support or against an application, for example on behalf of their constituents without notice. They may also speak as an advocate or witness on behalf of the applicant or an Interested Party, even if they believe they have a personal or prejudicial interest. However, for the purposes of transparency, at the hearing, the ward Councillor should disclose what their personal or prejudicial interest is and whether they have been in contact with the applicant, agent, Interested Party or responsible authority beforehand or have visited the premises concerned.

Ward Councillors making either a written relevant representation or wish to speak at a hearing should not communicate about the application before the hearing with any Councillors who sit on the sub-committee. This is so the sub-committee makes their decision with an open mind.

## **What power does the Chairman have to control the meeting?**

Under the Licensing act 2003, the Chairman may require any person attending the hearing who is behaving in a disruptive manner to leave the hearing and may refuse to permit that person to return or may permit the person to return only on such conditions as he or she may specify.

## **How will the sub-committee make its final decision?**

Once the sub-committee has heard from officers and the parties to the hearing and has had answers to its questions, the sub-committee will usually withdraw to make its decision on the application. The sub-committee must disregard any information given or evidence produced by a party or witness, which is not relevant to the application, representations or notice or the promotion of the licensing objectives.

Members of the sub-committee have a duty to behave impartially, not to predetermine the issue and not to discuss matters with press or residents. In making its decision the sub-committee must state the reasons for that decision, taking into account the evidence presented by all parties during the hearing.

# 4. After the Hearing

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## **When will we get formal notice of the decision?**

The Chairman will normally announce the Sub-committee's decision in public at the end of the hearing and the reasons for the sub-committee's decision. This decision will then be communicated in writing to the parties as soon as possible after the hearing.

The Council's Legal Advisor will send the premises licence holder a decision letter shortly after the meeting outlining the decision and any conditions that are attached to the licence. In addition, a copy of the decision letter will be sent to all those who made an application for a review in connection with the premises. This will confirm the decision made; any conditions attached to a review application or the reasons for revocation. Details of the respective appeal rights will also be sent with this notice.

The minutes of the meeting will be made available on the Council's website at:  
[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

## **Can we appeal against the decision?**

Following the decision, the premises licence holder or any person who has made an application for a review can appeal to the Magistrates Court.

## **How can I find out about other applications in my area?**

The council's Licensing Service is required to arrange for a poster to be displayed at, or near, the premises in question when applications for Reviews of premises licences or club premises certificates are received. A poster is also displayed at the Civic Centre.

All applications once they are lodged will be available for viewing on Hillingdon Council's website at [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk) and in the Civic Centre Offices by appointment with the Licensing Service during working hours.

# Agenda Item 5

## APPLICATION FOR THE REVIEW OF A PREMISES LICENCE

Committee	Licensing Sub Committee (North)
Officer Contact	Stephanie Waterford, Licensing Officer <a href="mailto:swaterford@hillingdon.gov.uk">swaterford@hillingdon.gov.uk</a> 01895 277232
Papers with report	<ul style="list-style-type: none"><li>• <b>Appendix 1</b> – Premises Licence Review application</li><li>• <b>Appendix 2</b> – Current Premises Licence</li><li>• <b>Appendix 3</b> – Representation in support of the Review application from the Metropolitan Police Service including witness statements in (Part 2)(Responsible Authority)</li><li>• <b>Appendix 4</b> – Representation in support of the Review application from Councillor Judy Kelly</li><li>• <b>Appendix 5</b> – Representation in support of the Review Application from South Ruislip Residents Association</li><li>• <b>Appendix 6</b> - Transfer &amp; Variation of DPS applications</li><li>• <b>Appendix 7</b> – Map of the area</li></ul>
Ward(s) affected	South Ruislip

### SUMMARY

To consider an application for a Review of a premises licence under Section 51 of the Licensing Act 2003, made by Mr Shabeg Nagra, the Officer delegated to represent the Licensing Authority of the London Borough of Hillingdon, in respect of **Ruislip Superstore, 67 Station Approach, South Ruislip, HA4 6SD**.

### RECOMMENDATION

**That the Licensing Sub Committee review the licence.**

### INFORMATION

1. An application under S51 of the Licensing Act 2003 for a Review of the premises licence for Ruislip Superstore, 67 Station Approach, South Ruislip, was received on 8<sup>th</sup> September 2014 and relates to the Crime Prevention licensing objective.

The application form is attached as **Appendix 1**.

In summary, the concerns raised in the review application relate to continued breaches of licence conditions and general mis-management of the premises by the Licence Holder, who is also the named Designated Premises Supervisor (DPS).

The current premises licence holder and DPS is Ms Reeni Eguine who has held the licence since 2007.

Full information on the grounds for review can be found in Section C of the application form.

The current premises licence is attached as **Appendix 2**.

2. The premises licence review application was sent to all responsible authorities in accordance with the requirements under the Licensing Act 2003. A public notice giving details of the application was displayed at the premises for a period of 28 days. The same notice was also displayed on the Civic Centre notice board for 28 days and the application was listed on the council's website.
3. Other interested parties, i.e. residents, ward councillors etc, were invited to submit representations in support or against the review application within the consultation period. The consultation period ended on 6<sup>th</sup> October 2014.
4. The following representations were received in support of the review application:
  - Metropolitan Police Service (Responsible Authority) – **Appendix 3**
  - Councillor Judy Kelly (Ward Councillor for South Ruislip) – **Appendix 4**
  - South Ruislip Residents Association - **Appendix 5**

5. The premises is an off licence situated near to the South Ruislip Tube Station and is licensed to sell alcohol.

The current premises licence holder has held the licence since 2007.

6. On 1<sup>st</sup> October 2014, the Licensing Service received applications to transfer and vary the DPS on the licence. The proposed new licence holder and DPS is Mr Vasanthakumar Basthiyampillai MJ.

We understand that Ms R Eguine is in the process of selling the store, but to date, no sale or change of lease has taken place and Ms Reeni Eguine is still in day to day charge of the shop.

The Licensing Sub-Committee is still required to consider the review application as the Hearing cannot be cancelled once the review application has been accepted. It will be for the Licensing Sub-Committee to determine what steps to take after weighing up the information contained within the report and after hearing submissions from the current/previous licence holders or both.

A copy of the Transfer and Vary DPS applications are attached as **Appendix 6**

## **LEGAL IMPLICATIONS**

7. The licensing authority must review the premises licence where it is alleged in an application for review by a Responsible Authority or other persons that any of the licensing objectives are being undermined.
8. "Relevant representations" are those which :–
  - Are relevant to one or more of the licensing objectives;
  - Are made by a Responsible Authority or other persons within the prescribed period;

- Are made by the holder of the premises licence in response to an application for a review of the said premises;
- Have not been withdrawn; and
- If made by other persons, that they are not, in the opinion of the relevant licensing authority, frivolous or vexatious.

The four licensing objectives are –

- The prevention of crime and disorder;
- Public safety;
- The prevention of nuisance and
- The protection of children from harm

Each objective must be considered to be of equal importance.

9. The Licensing Sub-Committee must also consider the London Borough of Hillingdon's Licensing Policy when what action, if any, to instigate. The terms of the Statement of Licensing Policy are highly persuasive, but not binding, on the Licensing Sub-Committee. The Licensing Sub-Committee may depart from the guidance contained in the Statement of Licensing Policy if it considers there are clear and convincing reasons to do so.

Where there is a conflict between the Licensing Act 2003 and the Statement of Licensing Policy, the Licensing Act must prevail.

10. Members are required to have regard to the Home Office Guidance in carrying out the functions of Licensing Authority. However, guidance does not cover every possible situation, so long as the guidance has been properly and carefully understood, members may depart from it if they have reason to do so. Full reasons must be given if this is the case.

11. The sub-committee may decide to:-

- Take no action
- Modify the conditions of the licence by altering, omitting or adding any condition;
- Issue a formal warning, recommending an improvement within a specified time frame;
- Exclude a licensable activity from the scope of the licence;
- Remove the designated premises supervisor;
- Suspend the licence for a period not exceeding three months; or
- Revoke the licence.

For this purpose the conditions of a premises licence are modified if any of them are altered or omitted or any new condition is added. Modifications of conditions and exclusions of licensable activities may be imposed either permanently or for a temporary period of up to three months.

12. The Sub-Committee may decide that no action is necessary if it finds that the review does not require it to take any steps necessary to promote the licensing objectives.

In deciding what remedial action if any it should take, the Sub-Committee must direct its mind to the causes or concerns which the representations identify. The remedial action should generally be directed at these causes and should always be no more than a necessary and proportionate response.

It is of particular importance that any detrimental financial impact that may result from a Licensing Authority's decision is necessary and proportionate to the promotion of the licensing objectives in the circumstances that gave rise to the application for review.

### 13. **Conditions**

Conditions will not be necessary if they duplicate a current statutory requirement.

Members are also referred to the Home Office guidance on conditions, specifically section 10 which states that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises. Conditions should be determined on a case by case basis and standardized conditions which ignore these individual aspects should be avoided. Licensing Authorities and other Responsible Authorities should be alive to the indirect costs that can arise because of conditions.

Licensing Authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.

### 14. **Notification of Determination**

Where the Licensing Authority determines an application for review it must notify the determination and reasons for making it to: –

- The holder of the licence;
- Any person who made relevant representations;
- The chief officer of police for the area (or each police area) in which the premises are situated

### 15. **The Role of the Licensing Sub-Committee**

Sub-Committee members will note that, in relation to this application, the Council has multiple roles. Council officers from various departments have been asked to consider the application from the perspective of the Council as authority responsible respectively for environmental health, trading standards, health and safety, public health and as the planning authority.

Members should note that the Licensing Sub-Committee is meeting on this occasion solely to **perform the role of the Licensing Authority**. The Sub-Committee sits in quasi-judicial capacity, and must act impartially. It must offer a fair and unbiased hearing of the application. In this case, Members should disregard the Council's broader policy objectives and role as statutory authority in other contexts. Members must direct themselves to making a determination solely based upon the Licensing Law, Guidance and the Council's Statement of Licensing Policy.

As a quasi-judicial body the Licensing Sub-Committee is required to consider the application on its merits. The Sub-Committee must take into account only relevant factors, and ignore irrelevant factors. The decision must be based on evidence, that is to say material, which tends logically to show the existence or non-existence of relevant facts. The Licensing Sub-Committee must give fair consideration to the contentions of all persons entitled to make representations to them.

The Licensing Sub-Committee is entitled to consider events outside of the premises if they are relevant, i.e. are properly attributable to the premises being open. The proprietors do not have to be personally responsible for the incidents for the same to be relevant. However, if such events are not properly attributable to the premises being open, then the evidence is not relevant and should be excluded. Guidance is that the licensing authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of the public living, working or engaged in normal activity in the area concerned.

The Sub-Committee can only consider matters within the application that have been raised through representations from Responsible Authorities and other persons. This will be decided on a case to case basis.

Under the Human Rights Act 1998, the Sub Committee needs to consider the balance between the rights of the applicant and those making representations to the application when making their decision. The Sub-Committee has a duty under section 17 Crime and Disorder Act 1998 when making its decision to do all it can to prevent crime and disorder in the Borough.

Responsible Authorities, other persons and the applicant have the right to appeal the decision of the Sub-Committee to the Magistrates' Court within a period of 21 days beginning with the day on which the applicant was notified by the Licensing Authority of the decision to be appealed against.

## 16. FINANCIAL IMPLICATIONS

Members should be aware that the Residents Services does not have a budget for provision for costs, should the applicant be successful in appealing to the Court against a decision of the Council. In the event that a Court was to uphold an appeal, officers would need to identify how the costs would be funded before action could be taken in order to comply with Council financial policy.



**Application for the review of a premises licence or club premises certificate under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I Shabeg Nagra, Public Protection Manager on behalf of the Licensing Authority

*(Insert name of applicant)*

**apply for the review of a premises licence under section 51 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)**

**Part 1 – Premises or club premises details**

**Postal address of premises or, if none, ordnance survey map reference or description**

Ruislip Superstores  
67 Station Approach

<b>Post town</b> South Ruislip	<b>Post code (if known)</b> HA4 6SD
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**Name of premises licence holder or club holding club premises certificate (if known)**

Miss Reenie Nishanthini Eguine

**Number of premises licence or club premises certificate (if known)**

LBH321/05

**Part 2 - Applicant details**

I am

Please tick ✓ yes

1) an individual, body or business which is not a responsible authority (please read guidance note 1, and complete (A) or (B) below)

Licensing Act 2003  
Sections 51 and 87

2) a responsible authority (please complete (C) below)

3) a member of the club to which this application relates  
(please complete (A) below)

**(A) DETAILS OF INDIVIDUAL APPLICANT** (fill in as applicable)

Please tick ✓ yes

Mr  Mrs  Miss  Ms  Other title  
(for example, Rev)

**Surname**

**First names**

--	--

Please tick ✓ yes

**I am 18 years old or over**

**Current postal address if different from premises address**

--

**Post town**

	<b>Post Code</b>
--	------------------

**Daytime contact telephone number**

--

**E-mail address (optional)**

--

**(B) DETAILS OF OTHER APPLICANT**

Name and address

Telephone number (if any)
E-mail address (optional)

**(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT**

Name and address

Shabeg Nagra, Public Protection Manager, the Officer delegated to represent the Licensing Authority of the London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge  
UB8 1UW

Telephone number (if any)  
01895 277403

E-mail address (optional)  
licensing@hillingdon.gov.uk

**This application to review relates to the following licensing objective(s)**

Please tick one or more boxes ✓

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance
- 4) the protection of children from harm

**Please state the ground(s) for review** (please read guidance note 2)

- On a number of occasions the premises has remained open for the sale of alcohol contrary to the permitted hours on their premises licence.
- The same offence has previously come to the attention of the Licensing Authority and warnings have been given.
- There is a general disregard for the law and this is likely to be present in other aspects alcohol sales.
- The Licence holder who is also the Designated Premises Supervisor does not appear to have full control of the premises.
- A number of breaches of the licence conditions have been evident.
- The premises does not satisfy the crime and disorder objective.

**Please provide as much information as possible to support the application** (please read guidance note 3)

The premise concerned is Ruislip Superstore, 67 Station Approach, South Ruislip. HA4 6SD

In 2007 the lease of the shop was purchased and the shop began to be operated by mother and daughter, Mary and Reeni Eguine. The licence was put into the name of the daughter Reeni who at the time was a student. It was the mother, Mary Eguine, who ran the shop on a daily basis together with other friends and relatives. Mary Eguine refers to herself as the manager.

At the time of purchase the shop had a premises licence with a termination time for the sale of alcohol for consumption off the premises of 23.00hrs

In 2009, Reeni Eguine made an application to extend the licensing hours for a terminal time of 0100 for all seven days of the week. The police response at the time (by PS Ian Meens) was to object to the application but if certain measures were met the police were willing to agree times of operation until 12 midnight, provided that conditions around measures such as CCTV and staff numbers together with other crime preventative actions were met.

The application went through and the shop was permitted the adjustment to midnight.

In 2012, the licence holder again made an application for a licence until 0100, police objected (PS Meens again) and this time as there was no room for any movement between parties the matter was determined by the Licensing Sub-Committee. On the 24th May 2012 the application was refused.

On the 7th December 2012 the shop was seen to be open at 00.20 and a test purchase made by Ian Meens (now working for the licensing authority). Mary Eguine sold beer to Mr Meens contrary to S136 of the Licensing Act 2003.

She was subsequently interviewed under caution. What became clear from the interview was that the last train into South Ruislip station (Ruislip Superstore being only 30 yards from the exit) arrives in at around 00.35 and the local taxis end after this. It was clear that the shop can find some profit in alcohol sales during this time. This is substantiated by the two previous unsuccessful attempts, to extend the licensing hours. Mary Eguine was given a written warning for her actions on the 7<sup>th</sup> December 2012

Over the Christmas of 2012, the premises applied for temporary event licences until 03.00 to cover an extended number of days. The police objected and the applications were refused by the licensing authority.

On the 6th July 2014 at 0020 during a routine police operation, the police saw that the premises were open and customers were leaving with alcohol, Mary Eguine was behind the counter. She was spoken to and advised by the attending Police Officer, and the shop closed. Later the CCTV for the shop was seized. On examination of the CCTV by a police expert, the events of the

Licensing Act 2003  
Sections 51 and 87

day (6th July) had apparently been wiped/removed from the CCTV memory but the 6 previous days were still present. This showed sales each and every day, barring the 2<sup>nd</sup> July, for between 5 and 40 minutes after midnight each time with Mary Eguine behind the counter.

Both Mary and Reeni Eguine were interviewed. In the interview Mary Eguine generally apologised for her actions and admitted that she had committed an offence contrary to S136 of the Licensing Act 2003. The reason Mary gave was that she forgets the time. Reeni Eguine says that she has told her mother a number of times to close the shop on time and even calls her to check that she has done so, receiving assurances from her mother that the shop has closed.

The licensing Authority has been informed that the premises is now up for sale and that a sale is proceeding. The sale of the shop by Reeni Eguine is being obstructed by Mary, her mother, and there is now a dispute between them.

In the interviews it was also established that Reeni has fully instructed and trained her mother in licensing laws and in particular the closing times that the premises is permitted and it is the mother's (Mary) disregard for any and all of these instructions that has brought about these circumstances.

There is evidence of breach of the licence conditions against Reeni Eguine relating to the CCTV and the display of the summary licence.

The police CCTV expert records in his statement (attached), that the CCTV footage has been interfered with between the time of the incident and the time it was seized by police some days after. For this reason the offence/incident of the 6<sup>th</sup> July is not on the system but the previous days going back to the 1<sup>st</sup> July are. Sales can be seen to have taken place after midnight on 1<sup>st</sup>, 3<sup>rd</sup> 4<sup>th</sup> 5<sup>th</sup> July. Each time the sale is shortly after midnight and the latest is up to forty minutes past.

All of the offences relate to sales of various different alcoholic drinks to different persons with the exception of an incident on the 4<sup>th</sup> July when Mary Eguine is seen to open a bottle of alcohol in the shop for consumption in the shop by the purchaser.

It is the belief of the Licensing Authority that the mis-management, lack of supervision and the complete disregard for the law and licensing objectives at the premises, has contributed to the commission of offences.

There appears to be a repeated disregard for the law and the restrictions imposed upon the premise licence despite the constant contact and communication between the licence holder and the regulating authorities.

Under the circumstances, the Licensing Authority feels that it is a necessary and proportionate response to seek a review of the premises licence with a view to full revocation.

**tick ✓ yes**

Have you made an application for review relating to the premises before

**Please**

If yes please state the date of that application

Day Month Year

--	--	--	--	--	--	--

**If you have made representations before relating to the premises please state what they were and when you made them**

**Please**

Licensing Act 2003  
Sections 51 and 87

**tick ✓ yes**

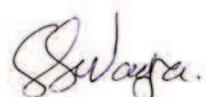
- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 3 – Signatures** (please read guidance note 4)

**Signature of applicant or applicant's solicitor or other duly authorised agent**  
(please read guidance note 5). If signing on behalf of the applicant please state in what capacity.

Signature



Date 8<sup>th</sup> September 2014

Capacity Public Protection Manager on behalf of the Licensing Authority

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 6)

Post town	Post Code
Telephone number (if any)	
If you would prefer us to correspond with you using an e-mail address your e-mail address (optional)	

**Notes for Guidance**

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.
2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. This is the address which we shall use to correspond with you about this application.



**PREMISES LICENCE**

Ref:

SG/327/LBH

Premises Licence Number:

321/05

This Premises Licence has been issued by Norman C Stanley on behalf of the Licensing Authority, London Borough of Hillingdon, Civic Centre, High Street, Uxbridge, UB8 1UW

Signature: ..... Date: 18<sup>th</sup> October 2009

**Part 1 – Premises Details**

Postal Address of Premises or, if none, Ordnance Survey map reference or description -

**Ruislip Superstores**

67 Station Approach

Post Town – South Ruislip

Postcode – HA4 6SD

Telephone number – 0208 842 1472

Where the licence is time limited, the dates –

N/A

Licensable activities authorised by the licence -

Sale by retail of alcohol

The times the licence authorises the carrying out of licensable activities –

Monday to Saturday 08.00 hours to 24.00 hours  
 Sunday 10.00 hours to 24.00 hours

The opening hours of the premises -

Monday to Saturday 07.00 hours to 24.00 hours  
Sunday 08.00 hours to 24.00 hours

Where the licence authorises supplies of alcohol whether these are on and/or off supplies -

Off supplies only

## Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of Premises Licence -  
Miss Reeni Nishanthini Eguine



Registered number of holder, for example company number, charity number (where applicable) -

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol -

Miss Reeni Nishanthini Eguine



Personal Licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol -

07/00469/PERSON – Woking Borough Council

## **Annex 1 – Mandatory Conditions**

### **ALCOHOL**

1. No sale / supply of alcohol shall be made when there is no Designated Premises Supervisor in respect of the Premises Licence.
2. No sale / supply of alcohol shall be made when the Designated Premises Supervisor does not hold a Personal Licence or when his / her Personal Licence is suspended.
3. Every sale / supply of alcohol under the Premises Licence shall be made, or authorised by a person who holds a Personal Licence.

## Annex 2– Conditions consistent with the operating Schedule

### General

The premises licence holder shall ensure that alcohol shall not be sold in an open container or be consumed in the licensed premises.

### Prevention of Crime & Disorder

The premises shall be protected by a Closed Circuit Television system (CCTV) with a minimum of 3/4 cameras positioned as follows:

- One camera shall capture all transactions at the counter
- One camera shall capture the head and shoulders of persons entering the store
- One camera shall show the main area in the shop where alcohol is displayed
- One camera shall show the area immediately outside the front of the shop

All images from the cameras shall be retained for a period of 30 days and shall be available to Police and Local Authority on request without charge.

There shall be two adult persons on duty in the shop from 18.00 hours until the end of business everyday.

All products containing alcohol shall be displayed within direct line of sight from the cashier or a monitor linked to a camera shall be put in place so that alcohol on display can be viewed by the cashier.

Products containing alcohol with an abv above 35 and champagne shall be displayed behind the counter.

The counter top shall be a minimum height of 1 metre.

The floor behind the counter shall be raised by 100mm.

### Prevention of Public Nuisance

Notices shall be displayed to request customers to leave quietly.

### Protection of Children from Harm

A recognised proof of age scheme shall be implemented.

## Annex 3 – Conditions attached after a hearing by the licensing authority

N/A

**Annex 4 – Plans**

**Ruislip Superstore, 67 Station Approach South Ruislip**

**Licensing Services Registered Plan Number 358/05**



**METROPOLITAN  
POLICE**

## **TOTAL POLICING**

**Date: 9<sup>th</sup> September 2014.**

Ms Stephanie Waterford  
Licensing Office  
Civic Centre  
Uxbridge

Hillingdon Borough  
Licensing Dept.  
Ruislip Police Station  
The Oaks  
Ruislip  
HA4 7LE.

Telephone: 020 8246 1933  
Mobile: 07785 226483  
Email: [ian.wares@met.police.uk](mailto:ian.wares@met.police.uk)

Your Ref

Dear Ms Waterford

**Re: Application for the Review of the Premises Licence for Ruislip Superstore, 67 Station Approach, South Ruislip, HA4 6SD.**

On Monday 8<sup>th</sup> September 2014, Police were notified that an application to review the premises licence of Ruislip Superstore,67 Station Approach, South Ruislip,HA4 6SD had been made by Shabeg Nargra, Public Protection Manager on behalf of the Licensing Authority at the London Borough of Hillingdon.

I am writing to you to inform you that the Metropolitan Police Service will be supporting this application.

The Metropolitan Police Service has had concerns about this premises and the way that the premises have been run in the past. Police have visited the premises in the past and have found the staff in breach of their licensing conditions.

On Sunday the 6<sup>th</sup> July 2014 at about 00.20hrs police attended the premises and observed a member of the public leaving the store after purchasing alcohol. Police carried out an investigation and it was established that the premises had been staying open and selling alcohol after its permitted operating hours.

The premises CCTV system was viewed by a trained Video Evidence Officer and it was established that the unauthorised sale of alcohol taken place on the 1<sup>st</sup>, 3rd, 4th and 5<sup>th</sup> of July 2014. These images have been saved on DVD and will be submitted to the Local Authority. These further breaches have been recorded in the attached police statement from A/Police Sergeant Ian Wares who is the Police Licensing Officer for Hillingdon Police.

**IAN C.R.WARES. A/Police Sergeant.  
Police Licensing Enforcement Officer  
Hillingdon Borough**



***London Borough of Hillingdon  
Department***

Tel: 01895 250930

07956 123626

email: [jkelly@hillingdon.gov.uk](mailto:jkelly@hillingdon.gov.uk)

Reply to:- Conservative Secretariat,  
London Boro' of Hillingdon, Civic Centre,  
High St. Uxbridge, UB8 1UW

Our reference:

Your reference:

18th September 2014

Miss S.Waterford  
Licensing Dept.  
London Boro' of Hillingdon  
Civic Centre  
High St.  
Uxbridge. UB8 1UW

Dear Miss Waterford

Ruislip Superstores, 67 Station Approach, S.Ruislip

I wish to raise the following concerns for the committee to consider when this license is reviewed.

Under the 'Prevention of Crime and Disorder'. I would point out that this store has a history of flouting the hours imposed upon it by the licensing authority by serving alcohol after it's permitted times. There have been several known breaches to these conditions.

Regarding the 'Protection of Children from Harm clause , I would object on the grounds that these premises are very close to the Young People's Centre and there have been ongoing problems with dispersing youths from this area. This shop has been an attraction to them and added to the problem. I enclose a Member's Enquiry I sent in earlier this year on receiving complaints from Sgt. Patricia Hoare. The police had complained that they were repeatedly being called out to remove young people from a piece of land between the library and the young people's centre where they sit and drink alcohol. If the sale of alcohol was limited to an earlier time these young people would, hopefully, disperse earlier.

Yours sincerely

Cllr. Judy Kelly  
Ward Councillor for S.Ruislip

*Making a difference*

Team, Department, London Borough of Hillingdon  
Location, Civic Centre, High Street, Uxbridge, UB8 1UW

[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

----- Forwarded message -----  
 From: [Cllr Judy Kelly <jkelly@hillingdon.gov.uk>](mailto:Cllr Judy Kelly <jkelly@hillingdon.gov.uk>)  
 Date: 30 May 2014 07:10  
 Subject: Staff shortages at the Youth Centre  
 To: Residents Services Members Enquiries  
 <[ResidentsServicesMembersEnquiries@hillingdon.gov.uk](mailto:ResidentsServicesMembersEnquiries@hillingdon.gov.uk)>  
 Cc: [Cllr Allan Kauffman <AKauffman2@hillingdon.gov.uk>](mailto:Cllr Allan Kauffman <AKauffman2@hillingdon.gov.uk>),  
 Jem Duducu <[jemduducu@hotmail.com](mailto:jemduducu@hotmail.com)>

People (4)  
 SCH Members  
 schmembers@hilli

Show c

Dear Michelle

Whilst attending our local police panel last night, the police informed me that there has been an increase in ASB by youths outside the Young People's Centre. They were told this was because these youths could not gain access to the centre due to only 2 members of staff being on duty and numbers entering had, therefore, to be limited.

There seems little sense in providing this fantastic facility and then not ensuring young people can use it. They have been breaking down the adjoining fencing on the land next door, and drinking and smoking there instead. The police have asked for extra staff to be provided to stop this happening. Thanks.

--  
 Cllr Judy Kelly  
 Champion of the Arts for Hillingdon  
 Ward Councillor for South Ruislip  
 07956 123626  
 X4745

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Last account activity: 3 hours ago  
[Details](#)

----- Forwarded message -----  
 From: [Cllr Judy Kelly <jkelly@hillingdon.gov.uk>](mailto:Cllr Judy Kelly <jkelly@hillingdon.gov.uk>)  
 Date: 30 May 2014 07:10  
 Subject: Staff shortages at the Youth Centre  
 To: Residents Services Members Enquiries  
 <[ResidentsServicesMembersEnquiries@hillingdon.gov.uk](mailto:ResidentsServicesMembersEnquiries@hillingdon.gov.uk)>  
 Cc: [Cllr Allan Kauffman <AKauffman2@hillingdon.gov.uk>](mailto:Cllr Allan Kauffman <AKauffman2@hillingdon.gov.uk>),  
 Jem Duducu <[jemduducu@hotmail.com](mailto:jemduducu@hotmail.com)>

People (4)  
 SCH Members  
 schmembers@hilli

Show details

Dear Michelle



## Application for review of licenced premises: Ruislip Superstores

**South Ruislip** <srra12@hotmail.com>  
To: "licensing@hillingdon.gov.uk" <licensing@hillingdon.gov.uk>

29 September 2014 16:01

Dear Licensing Officers,

With reference to the following review: <http://www.hillingdon.gov.uk/media.jsp?mediaid=32072&filetype=pdf>

Please note as a residents association:

We are concerned about late drinking in the area which has been a blight on the area.  
Youngsters especially abuse alcohol and become a nuisance.

From the notes attached it is clear that Ruislip Superstore has continually flouted the law and has little respect for the conditions of the licence and position of responsibility and trust that comes with the license that has been granted.

At the very least we would welcome a reduction in the licensing hours of this establishment.  
However I trust that the committee will give careful consideration to the licensing authority recommendation.

Yours sincerely

Jeremy Wasden  
Honorary Secretary SRRA



LICENSING ACT 2003  
Section 37



**Application to vary a premises licence to  
specify an individual as designated premises  
supervisor under the Licensing Act 2003**

(1)

Reference number:

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure  
that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records

(2) I/We

being the premises licence holder, apply to vary a  
premises licence to specify the individual named in this application as the premises  
supervisor under section 37 of the Licensing Act 2003

**Premises licence number**

321/05

**Part 1 - Premises details**

Postal address of premises or, if none, Ordnance Survey map reference or description

RUISLIP SUPERSTORES,  
67, STATION APPROACH  
SOUTH RUISLIP

Post town SOUTH RUISLIP

Postcode HA4 6SD

Telephone number (if any)

02088421472

Description of premises (please read guidance note 1)

CONVENIENCE STORE SELLING ALCOHOL AND  
GROCERIES

(1) Insert name and address of relevant licensing authority and its reference number (optional)  
(2) Insert full name(s) of premises licence holder

## Part 2

Full name of proposed designated premises supervisor

VASANTHAKUMAR BASTITIYAMPILLAI M J

Personal licence number of proposed designated premises supervisor and issuing authority of that licence (if any)

LIC NO: 01693  
EALING COUNCIL

Full name of existing designated premises supervisor (if any)

REENI NISHANTHINI EGUNIE

Please tick ✓ yes

I would like this application to have immediate effect under section 38 of the Licensing Act 2003



I have enclosed the premises licence or relevant part of it



(if you have not enclosed the premises licence, or relevant part of it, please give reasons why not)

Reasons why I have failed to enclose the premises licence or relevant part of it

THE EXISTING OWNER HAS MISPLACED THE  
PREMISES LICENCE

Please tick ✓ yes

- I have made or enclosed payment of the fee
- I will give a copy of this application to the chief officer of police
- I have enclosed the consent form completed by the proposed premises supervisor
- I have enclosed the premises licence or relevant part of it, or explanation
- I will give a copy of this form to the existing premises supervisor, if any
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

**Part 3 - Signatures** (please read guidance note 2)

Signature of applicant or applicant's solicitor or other duly authorised agent. (please read guidance note 3)  
If signing on behalf of the applicant please state in what capacity.

Signature 

Date 29/09/14

Capacity *Managing Owner & DPS*

For joint application's signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 4)

If signing on behalf of the applicant please state in what capacity.

Signature

Date 29/09/14

Capacity

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 5)

Post town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

**Notes for Guidance**

1. Describe the premises. For example the type of premises it is.
2. The application form must be signed.
3. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
5. This is the address which we shall use to correspond with you about this application

LICENSING ACT 2003  
Section 37(3)**Consent of individual to being specified as premises supervisor**

Reference number:

[full name of prospective premises supervisor]

VASANTHAKUMAR BASTHIYAMPILLAI MJ

of [home address of prospective premises supervisor]



hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

[type of application]

by

[name of applicant]

VASANTHAKUMAR BASTHIYAMPILLAI MJ

relating to a premises licence

[number of existing licence, if any] 321/05

for

[name and address of premises to which the application relates]

RUISLIP SUPERSTORES,  
67, STATION APPROACH,  
SOUTH RUISLIP  
HA4 6SD

and any premises licence to be granted or varied in respect of this application made by

[name of applicant]

VASANTHAKUMAR BASTHIYAMPILLAI MJ

CONTINUED

concerning the supply of alcohol at

[name and address of premises to which application relates]

RUISLIP SUPERSTORES,  
67, STATION APPROACH,  
SOUTH RUISLIP  
HA4 6SD

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

01693

[insert personal licence number, if any]

Personal licence issuing authority

[insert name and address and telephone number of personal licence issuing authority, if any]

LICENSING TEAM,  
EALING COUNCIL, PERCEVAL HOUSE,  
14-16 UXBRIDGE ROAD, EALING, W5 2HL  
02088256655

Signed



Name (please print) VASANTHAKUMAR

Date 29/09/14

LICENSING ACT 2003  
Section 42



HILLINGDON  
LONDON

**Application to transfer premises licence to  
be granted under the Licensing Act 2003**

(1)

Reference number:

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure  
that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records

(2) I/We

apply to transfer the premises licence described below under  
section 42 the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

321/05

**Part 1 - Premises details**

Postal address of premises or, if none, Ordnance Survey map reference or description

67, STATION APPROACH

Post town SOUTH RUISLIP

Postcode HA4 6SD

Telephone number at premises (if any)

Please give a brief description of the premises (please read guidance note 1)

ITS A CONVENIENCE STORE SELLING  
GROCERIES AND ALCOHOL

Name of current premises licence holder

REENI EGUNIE

**Part 2 - Applicant details**

In what capacity are you applying for the premises licence to be transferred to you?

Please tick  yes

- a) an individual or individuals\*
- b) a person other than an individual\*
  - i. as a limited company
  - ii. as a partnership
  - iii. as an unincorporated association; or
  - iv. other (for example a statutory corporation)

- please complete section (A)
- please complete section (B)

- (1) Insert name and address of licensing authority and its reference number (if any)
- (2) Insert name(s) of applicant

c) a recognised club	<input type="checkbox"/> please complete section (B)
d) a charity	<input type="checkbox"/> please complete section (B)
e) the proprietor of an educational establishment	<input type="checkbox"/> please complete section (B)
f) a health service body	<input type="checkbox"/> please complete section (B)
g) an individual who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital	<input type="checkbox"/> please complete section (B)
h) the chief officer of police of a police force in England and Wales	<input type="checkbox"/> please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick ✓ yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to
  - a statutory function; or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr

Mrs

Miss

Ms

Other title   
(for example, Rev)

Surname

**BASTHIYAMPILLAI MJ**

First names

**VASANTHAKUMAR**

I am 18 years old or over

Please tick ✓ yes

Date of birth

Day	Month	Year
13	03	1973

Current postal address if different from premises address

**RUISLIP SUPERSTORES  
67, STATION APPROACH**

Post town **SOUTH RUISLIP**

Postcode **HA4 6SD**

Daytime contact telephone number



E-mail address  
(optional)



**SECOND INDIVIDUAL APPLICANT (if applicable)**Mr Mrs Miss Ms Other title   
(for example, Rev)Surname First names 

Please tick ✓ yes

I am 18 years old or over Day  Month  Year Date of birth Current postal address if different from premises address Post town Postcode Daytime contact telephone number E-mail address  
(optional) **(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

 Name Address Registered number (where applicable) Description of applicant (for example partnership, company, unincorporated association etc.) Telephone number (if any) E-mail address (optional)

## Part 3

Are you the holder of the premises licence under an interim authority notice?

Please tick ✓ yes



Do you wish the transfer to have immediate effect?

If not, when would you like the transfer to take effect?

Day      Month      Year

--	--	--

I have enclosed the consent form signed by the existing premises licence holder

Please tick ✓ yes



If you have not enclosed the consent form referred to above please give the reasons why not. What steps have you taken to try and obtain the consent?

Please tick ✓ yes

If this application is granted I would be in a position to use the premises during the application period for the licensable activity or activities authorised by the licence (see section 43 of the Licensing Act 2003)



I have enclosed the premises licence



If you have not enclosed the premises licence referred to above please give the reasons why not.

THE EXISTING PREMISE LICENCE HOLDER  
HAS MISPLACED THE LICENCE

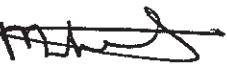
Please tick ✓ yes

- I have made or enclosed payment of the fee.
- I have enclosed the consent form signed by the existing premises licence holder or my statement as to why it is not enclosed.
- I have enclosed the premises licence or relevant part of it or explanation.
- I have sent a copy of this application to the chief officer of police today.
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

**Part 4 Signatures** (please read guidance note 2)

Signature of applicant or applicant's solicitor or other duly authorised agent. (please read guidance note 3)  
If signing on behalf of the applicant please state in what capacity.

Signature 

Date 29/09/14

Capacity *incoming owner*

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 4)

If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 5)

VASANTHA KUMAR RASTHIVAMPILLAI MJ  
67, STATION APPROACH  
SOUTH RUISLIP

Post town SOUTH RUISLIP	Postcode HA4 6SD
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	

**Notes for Guidance**

1. Describe the premises. For example the type of premises it is, its general situation and layout and any other information which could be relevant to the licensing objectives.
2. The application form must be signed.
3. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
5. This is the address which we shall use to correspond with you about this application.

LICENSING ACT 2003  
Section 44(4)(b)



HILLINGDON  
LONDON

**Consent of premises licence holder  
to transfer**

Reference number:

I/We [full name of premises licence holder(s)]

REENI NISHANTHINI EGUINE

the premises licence holder of premises licence number

[insert premises licence number] 321/05

relating to

[name and address of premises to which the application relates]

RUISLIP SUPERSTORES,  
67, STATION APPROACH,  
SOUTH RUISLIP,  
HA4 6SD

hereby give my consent for the transfer of premises licence number

[insert premises licence number] 321/05

to

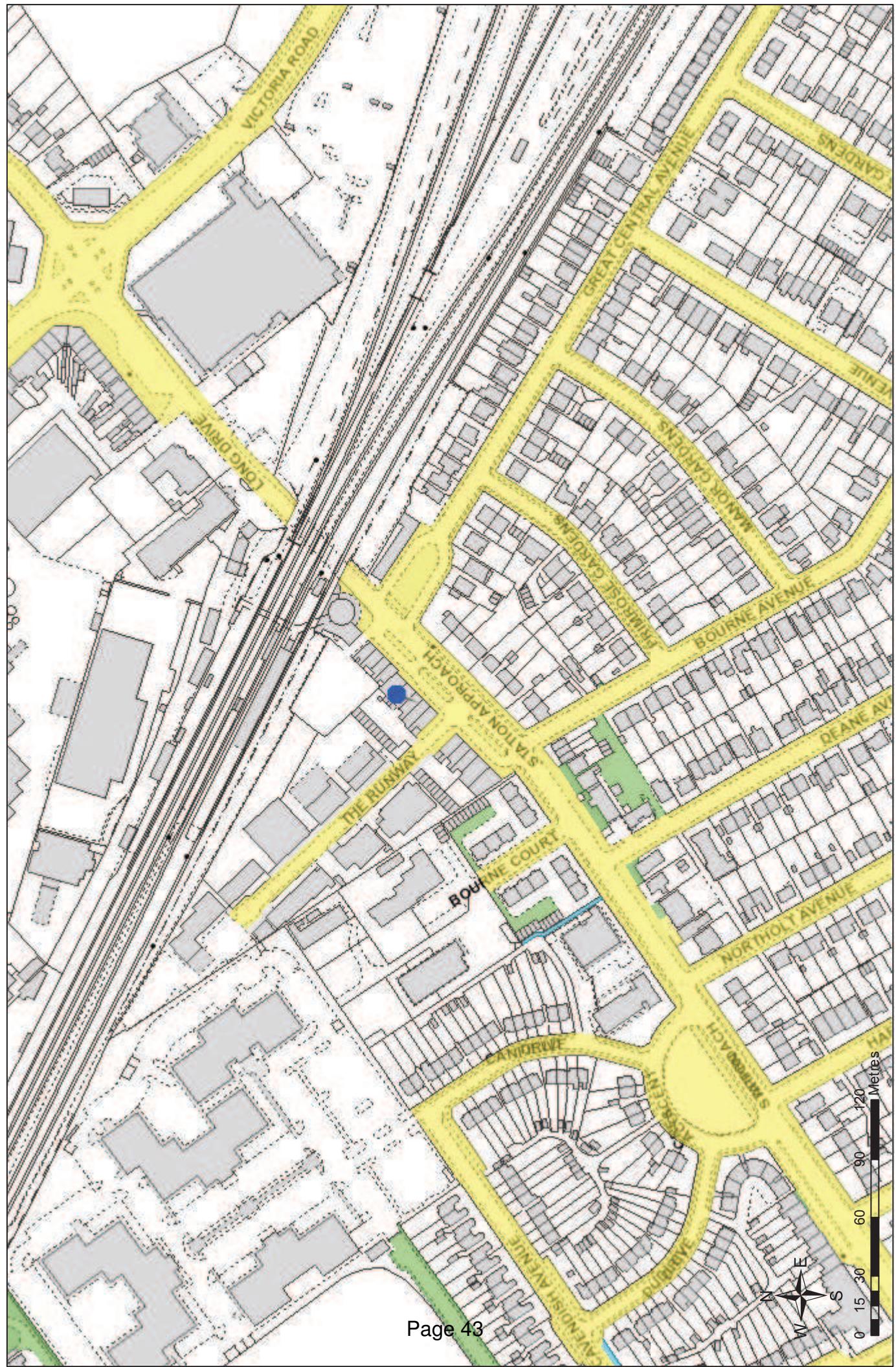
[full name of transferee]

VASANTHAKUMAR BASTHIYAMPILLAI MJ

Signed

Name (please print) REENI EGUINE

Date 29/09/14



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By virtue of paragraph(s) 7 of Part 1 of Schedule 12A  
of the Local Government (Access to Information) Act 1985 as amended.

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